

To: All Members and Substitute Members of  
the Overview & Scrutiny Committee -  
Housing  
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:

Kimberly Soane, Democratic Services  
Manager

**Policy & Governance**

E-mail: [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)

Direct line: 01483 523 258

Date: 8 November 2019

**Membership of the Overview & Scrutiny Committee - Housing**

Cllr Richard Seaborne (Chairman)	Cllr Michael Goodridge
Cllr Peter Marriott (Vice Chairman)	Cllr Michaela Gray
Cllr Christine Baker	Cllr Anna James
Cllr Richard Cole	Cllr Jack Lee
Cllr Patricia Ellis	

**Co-opted Members from the Tenants' Panel**

Terry Daubney	Dennis Smith
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**Substitutes**

Cllr Jenny Else	Cllr Jerry Hyman
Cllr Carole Cockburn	Gillian Martin
Cllr Joan Heagin	

**Members who are unable to attend this meeting must submit apologies by the end of Wednesday, 13 November 2019 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: WEDNESDAY, 20 NOVEMBER 2019  
TIME: 7.00 PM  
PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast)

### **Waverley Corporate Strategy 2019 - 2023**

Waverley Borough Council is an authority which promotes and sustains:

- open, democratic and participative governance
- a financially sound Waverley, with infrastructure and services fit for the future
- the value and worth of all residents, regardless of income, wealth, age, disability, race, religion, gender or sexual orientation
- high quality public services accessible for all, including sports, leisure, arts, culture and open spaces
- a thriving local economy, supporting local businesses and employment
- housing to buy and to rent, for those at all income levels
- responsible planning and development, supporting place-shaping and local engagement in planning policy
- a sense of responsibility for our environment, promoting biodiversity and protecting our planet.

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#### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
  - provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
  - is led by 'independent minded governors' who take ownership of the scrutiny process; and,
  - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
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## NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### AGENDA

1. MINUTES (Pages 7 - 14)

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 23<sup>rd</sup> September 2019 are attached, and Members are asked to confirm them as a correct record.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Thursday 14<sup>th</sup> November 2019** to enable a substitute to be arranged, if applicable.

3. DECLARATIONS OF INTERESTS

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. QUESTIONS BY MEMBERS OF THE PUBLIC

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Wednesday 13<sup>th</sup> November 2019.

5. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Wednesday 13<sup>th</sup> November 2019.

6. CORPORATE PERFORMANCE REPORT Q2 2019/20 (JULY -SEPTEMBER)  
(Pages 15 - 62)

To consider the performance report and make any observations or recommendations as appropriate.

7. TRANSFORM HOUSING AND SUPPORT

To discuss outcomes from the presentation from Transform Housing & Support on the services they provide and the topic of mental health and housing. To consider potential work or future items to be added to the work programme.

8. HOUSING DEVELOPMENT UPDATE (Pages 63 - 66)

To receive an update from Andrew Smith and Louisa Blundell on the current council housing developments.

9. PRIVATE SECTOR HOUSING (Pages 67 - 74)

Following the September information session, for the Committee to receive an update from Simon Brisk, Private Sector Housing team about the Council's functions and responsibilities regarding private sector housing within the borough.

10. WAVERLEY COUNCIL'S CARBON NEUTRAL COMMITMENT

To consider how the Housing O&S Committee can support the Council to achieve its commitment to be carbon neutral by 2023.

11. PROGRESS OF RECOMMENDATIONS FROM 'COUNCIL HOUSING: PRIDE OR PREJUDICE' REVIEW (Pages 75 - 80)

To scrutinise the progress against the 18 recommendations made as a result of the review, led by Yasmin Meakin and Annalisa Howson.

12. COMMITTEE WORK PROGRAMME (Pages 81 - 88)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme.

The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

13. EXCLUSION OF PRESS AND PUBLIC

To consider, if necessary, the following recommendation on the motion of the Chairman:

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is

likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

14. STATUS REPORT ON IMPLEMENTATION OF HOUSING MAINTENANCE CONTRACTS COMMENCED APRIL 2019 (Pages 89 - 94)

To monitor the implementation of the housing maintenance contracts and particularly the effect on customer service/satisfaction levels through an interim report received from Hugh Wagstaff and Heather Rigg.

15. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

**Officer contacts:**

**Yasmine Makin, Scrutiny Policy Officer**

**Tel. 01483 523078 or email: [yasmine.makin@waverley.gov.uk](mailto:yasmine.makin@waverley.gov.uk)**

**Kimberly Soane, Democratic Services Manager**

**Tel. 01483 523 258 or email: [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)**